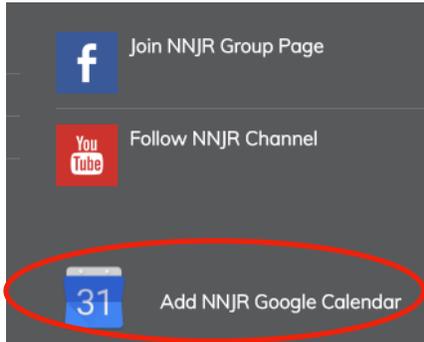**Using the NNJR-PCA Shared Google Calendar.**

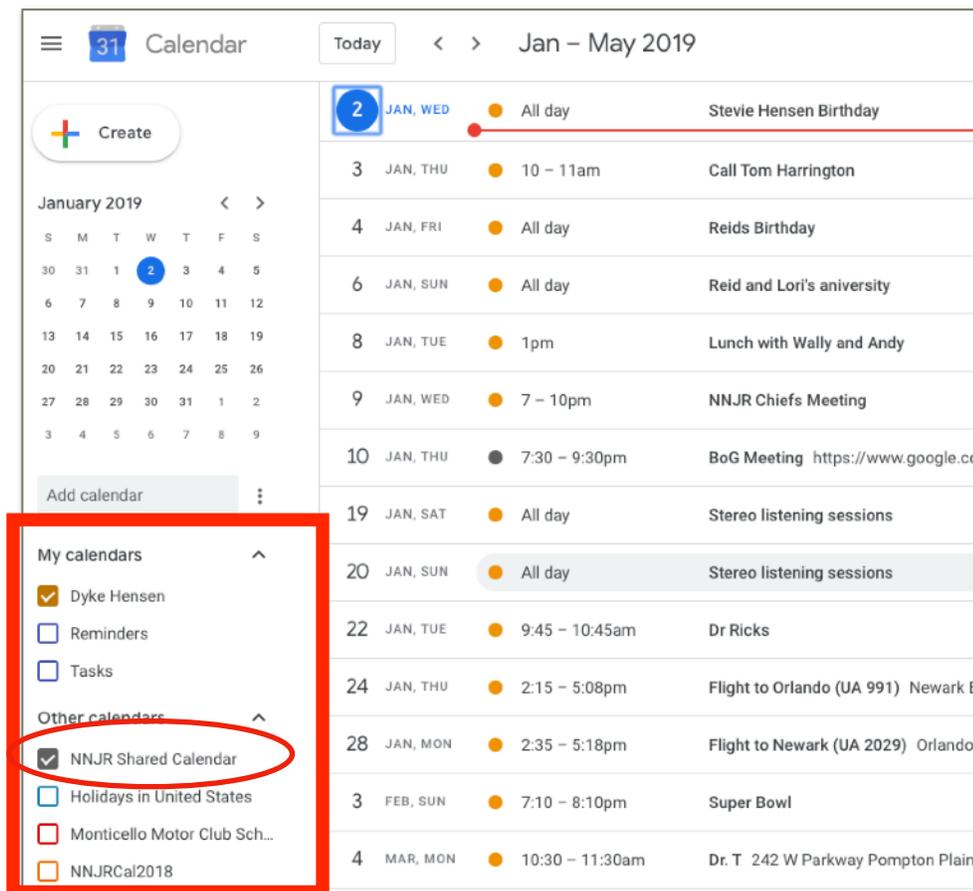**Adding the Google Calendar to your current Google Calendars.**

If you are a current user of Google Calendar you can access our shared calendars by adding a link to your current Google Calendar by selecting *Add NNJR Google Calendar*

If you don't know if you have a Google Calendar system, just click this icon *Add NNJR Google Calendar* icon on the bottom of the NNJR-PCA.com homepage.

If you have Google Calendar App, the link should open the Calendar app and show the NNJR Calendar on the left side panel.

Your calendar view might be different, but the important section is the panel on the left You can check and uncheck the NNJR Google Calendar. All NNJR events will be viewable in your combined Google Calendar. By default, you will be able to view all the events but will not be given post or update privileges.

3rd party calendar integration (sync).

If you do not have access to a Google Gmail account, you cannot access the Google Calendar Application program, but this doesn't block you from integrating the NNJR calendar events into your preferred calendar system.

Google Calendar events can be linked to other calendar systems such as Apple's iCal, Microsoft Outlook and others. Below are two links that provide step by step instructions for setting up your Apple or Outlook Calendar to automatically sync with the NNJR calendar.

[Apple Calendar](#)

When you are prompted for a iCal address…copy and paste the below link.

https://calendar.google.com/calendar/ical/nnjr-pca.com_0t3u764jfde4svq9p1s7n3dqbo%40group.calendar.google.com/public/basic.ics

[Microsoft Outlook](#)

When you are prompted for a iCal address…copy and paste the below link.

https://calendar.google.com/calendar/ical/nnjr-pca.com_0t3u764jfde4svq9p1s7n3dqbo%40group.calendar.google.com/public/basic.ics

To integrate the NNJR calendar into an iFrame, copy and paste this link below.

If you are interested in syncing the **NNJR Google Calendar** with other calendar systems, we may be able to provide information but we will not provide ongoing support. If you plan to integrate the NNJR Google Calendar with your work calendar, PLEASE contact your IT support group to make sure you are not in violation of your company's security standards.